

DRAFT
MINUTES
LOCAL HUMAN RIGHTS COMMITTEE MEETING
24 Clay Street
November 15, 2011 – 4:00 P.M.

LHRC MEMBERS ATTENDING: Nancy Davis, Sharon Shepherd, Jim Rountree, Sharon Hooker, Linda Smith, Rhonda Stone

OTHERS ATTENDING: Jennifer Sherman, Intercept Youth Services, Kristi Cales, Youth Advocate Programs, Henry Ayers, PAEC Workshop, Inc., Christina O’Keele, East Mental Health, Carla Yopp, Trinity Support Services, Tammy Solari, United Support Services, Maria Hodge, United Support Services, Mary Laughinghouse, EHS Support Services, Sandra Lawson, Claye Corp, Tameki Tarpley, Claye Corp., Vicki Adams, MPowering Kids, Donald Wheeler, Atiba Youth Intervention Services, Chas Colley, Hope Tree Family services, Jenny Delornezo, Hope Tree Family Services, Trish Pendleton, Hope Tree Family Services, Richard Roman, Upside to Youth Development, Lois Barbour, Pioneer Outpatient Behavioral Health, Penny Belcher, Patrick County Developmental Center, Tim Hairston, NuZoe Ministries, Torey Morris, Life Stages, Kerry Smith, Branches of Hope, LLC, Raymond Tagag, Branches of Hope, LLC, Heather Gray, Goodwill Industries of the Valleys, Victor Rivera, Support Systems, LLC, Tina White, Support Systems, LLC, Jennifer Oakes, It’s About Time, Inc., Lisa West, It’s About Time, Inc., Leanne Martin, National Counseling Group, Shannon Clark, Piedmont Community Services, Debra Witcher, Piedmont Community Services, Sherry Cowan, Blue Ridge Counseling Services, Joanne Shirley, Blue Ridge Counseling Services, Jean Odachowski, Family Preservation Services, Pamela Pritchett, Stepping Stones, Mary Menefee, Mayo Residential, LLC, Greg Preston, Piedmont Community Services, Ron Hairston, Piedmont Community Services, Becky Lovell, Piedmont Community Services, Jim Tobin, Piedmont Community Services, Kevin Paluszak, Office of Human Rights/DBHDS.

MEMBERS ABSENT: Jerry Womack

I. LHRC Chairman Nancy Davis called the meeting to order at 4:00 pm.

II. Introduction of new Regional Advocate – Nancy Davis

a. Nancy advised everyone that Roanna Deal would no longer be serving as regional advocate for this area and introduced Kevin Palausak, our new regional advocate. Kevin is located in Lynchburg at the Central Virginia Training Center. He has a background in children’s residential services and has 15 years experience as a provider. He will be the main human rights contact until the position is filled on a permanent basis.

III. Introduction of new LHRC members – Nancy Davis

Nancy Davis introduced the following new committee members:

1. Dr. James E. Rountree, Sr. – Dr. Rountree is retired and previously worked as Director of Human Resources at PCS. He currently works part-time for the Martinsville Speedway and will serve on the committee in a concerned citizen capacity.
2. Sharon G. Hooker – Sharon is a nurse and works at Bassett High School for Henry County Public Schools. Sharon will serve as a health professional.
3. Linda Payne Smith – Linda is a resident of the Aarat community of Patrick County. She is a beautician and will serve on the committee as a family member.
4. Jerry Womack was not present.

IV. Approval of the August 9, 2011, and August 23, 2011 minutes – Nancy Davis

- a. Minutes of the August 9, 2011, meeting were approved as approved.
- b. Minutes of the August 23, 2011 meeting were approved with one change noted, that Aleen Wilson was listed as a potential member; however, in reviewing the minutes for this change, it is noted that Jim Rountree was listed as a potential new member and Aleen Wilson and Jerry Crews were actually listed as out-going members. Therefore, no change was made to the August 23, 2011 minutes.

V. Regional Advocate's Report – Kevin Paluszak.

- a. Kevin reported that quarterly reports are due by the 5th of the month following the end of a quarter. Quarters end March 31, June 30, September 30 and December 31. The annual report is due by January 5th. Affiliates will need to do a quarterly report ending December 31 and also an annual report. Both reports are due by January 5.
- b. Kevin advised the group that his office is not mandated to monitor serious injuries; however, they are monitored by licensure. Kevin instructed everyone to continue to send copies of these Critical Incident Reports to his office.

VI. CSB Activities – Ron Hairston

- a. Piedmont Community Services will discontinue Employees Assistance Program services at the end of the year due to declining demand. The counselor that provides these services will continue to work at PCS but will spend more time in their private practice.

VII. Affiliation requests – The following companies presented information regarding the services they provide and requested affiliation:

- a. **East Mental Health** – Christina O'Keele gave a brief summary of the services provided by East Mental Health and their intent to open a crisis intervention program for adults after the first of the year. This program would operate out of their Rocky Mount office under the direction of their Roanoke office. They plan is to provide long-term recovery services to adults and help manage crisis related events. A motion was made to approve this request for affiliation. The motion received a second and a unanimous approval followed.
- b. **Branches of Home, LLC** – Kerry Smith introduced Raymond Tagag, Project Administrator/Marketing. Branches of Hope requested affiliation for a new mental health service for individuals with cognitive deficit. He also serves mild – severe MR consumers and can provide services for up to 15 possible Medicaid and private pay consumers. A motion was made to approve this request for the additional affiliation. The motion received a second and a unanimous approval followed.
- c. **Piedmont Community Services** – Shannon Clark, Regional Coordinator, requested affiliation for the agency's new state-of-the-art Intermediate Care Facility (ICF) located at 25 Booker Road in Martinsville currently under construction. The home will serve eight ID consumers. Residents currently residing at Piedmont Regional Group Home will begin transfers to the new facility beginning in March. The home is totally handicapped

accessible and will accommodate residents as they age and need additional handicap related services. An ID Waiver is not required for the ICF. The home will have 24-hour on-call nursing services, speech and physical therapy and physician services. The agency has no plans for the current PRGH located on Starling Avenue. A motion was made to approve this request for the additional affiliation. The motion received a second and a unanimous approval followed.

d. **United Support Services** – Tammy Solaria reported that they affiliated six months ago and are seeking additional affiliation to provide mental health services to children in the Bedford County Schools. A motion was made to approve this request for affiliation. The motion received a second and a unanimous approval followed.

e. **Nu Zoe Ministries** – Tim Hairston, Out-reach Coordinator, requested affiliation for a new location to provide After School Therapeutic Day Treatment Program for troubled children ages 4-17. Services will be provided at the church facility located at 64 Cameron Road just off Route 58 West in Martinsville. They plan to provide services for 10-20 children and will operate from 3:00 – 7:00 pm. They will have a staff of four and the program is funded by Medicaid. Pastor Milton Johnson from the church will be involved in the program. A motion was made to approve this request for affiliation. The motion received a second and a unanimous approval followed.

VIII. Other:

a. Jim Rountree suggested that an information sheet be sent out to LHRC members prior to meetings regarding affiliation requests. LHRC members agreed that it would be beneficial to have this information prior to the meeting. Affiliates will be required to provide an information sheet to Becky Lovell at least ten business days prior to the scheduled meetings in order that this can be sent out with meeting notices and packages. Information about the organization and affiliation request must be included.

b. Affiliate gave the following reports:

Blue Ridge Counseling – Sherry Cowan reported that Blue Ridge Counseling has had two Peer-to-Peer Incidents to report .

It's About Time – Jennifer Oakes reported that they serve two consumers in this area and provide In-Home services.

Support Systems, LLC – Victor Rivera reported that they had no concerns to report.

Family Preservation – Jeannie Odachowski reported that they had no incidents to report and that Ann Minnix is running their Franklin County office. They have had not parent complaints. Recently they had an opportunity to speak to school administration about their day treatment services. Staff is currently being trained in crisis intervention and other annual trainings.

Mayo Residential – Mary Menefee reported that they serve five adults and had no incidents to report.

Intercept for Youth – Jennifer Sherman advised the committee of their new location at 7702B Plantation Road in Roanoke.

PARC – Henry Ayers reported that they had no incidents to report.

Trinity Support Systems – Carla Yopp reported that they are serving seven clients and had no incidents to report.

United Support Services – Tammy Solaria reported that they have 18 clients and one incident regarding staffing that is under investigation. They made one report to CPS in Bedford. Social Services is monitoring visitation for this client.

Upside to Youth – Richard Roman reported that they had no incidents to report.

E.H.S. – Mary Laughinghouse reported that they had one incident in Rocky Mount and it is under investigation.

ATIBA – Donald Wheeler reported that they had no incidents to report.

Empowering Kids – Vicki Adams reported that they had no incidents to report.

Pioneer Outpatient Behavioral Health – Lois Barbour reported that they are serving ten clients and had no incidents to report.

Patrick County Development Center – Penny Belcher reported that they serve 15 ID consumers and had no incidents.

Hope Tree – Jennifer DeLornezo reported that they have two residential openings and no incidents to report.

Goodwill of the Valleys – Heather Gray reported that Goodwill provides a day support work program. She reported that they had two Peer-to-Peer incidents.

Life Stages- Torey Morris reported that they had no incidents to report.

National Counseling Group – Leanne Martin reported that they had no incidents to report.

IX. Upcoming LHRC Meeting Dates:

February 21, 2012, 4-6:00 pm, 24 Clay Street (**Snow Date is February 28**)

May 8, 2012, 4:00 pm Meeting/Annual Appreciation Dinner immediately following meeting – Quality Inn/Dutch Inn, Collinsville

August 14, 2012 – 4-6:00 pm, 24 Clay Street

November 13, 2012 – 4-6:00 pm, 24 Clay Street

Respectfully submitted by:

Becky Lovell