

# **DRAFT**

## **MINUTES LOCAL HUMAN RIGHTS COMMITTEE MEETING November 6, 2007 – 4:00 P.M.**

**ATTENDING:** Aleen Wilson, Jerri Crews, Sharon Shepherd, Nancy Davis and Jerry Womack

**OTHERS ATTENDING:** Peggy Tunnell (Memorial Hospital), Henry Ayers (PARC), Angie Furrow (Didlake, Inc.), George Martin and Diane Exner (Lamano Agency), Sieria Mayo (Mayo Residential) Donna Hodges (EHS Support Services), Ann Minnix and Jeannie Odachowski (Family Preservation Services), Sherry Miles (Regional Advocate), and Jim Rountree and Becky Lovell (Piedmont Community Services).

**MEMBERS ABSENT:** Jim Potter, Sharon Leftwich, and Rob Hiatt

Committee Chairman Aleen Wilson brought the meeting to order.

Aleen welcomed Sharon Shepherd and Nancy Davis as new LHRC members.

### **I. Approval of Committee Minutes – Aleen Wilson**

The minutes from the May 8, 2007, August 14, 2007, and September 17, 2007, meetings were reviewed and approved as presented.

### **II. CBS Activities – Jim Rountree**

- a. Jim reported that the new office in Patrick County opened to the public in September and held an open house for staff was held on October 1. The new office is located at 100 Dobyns Road and has considerably more space. They reason for the relocation is that they had outgrown the Blue Ridge Avenue office.
- b. Jim reported that the construction of the new office in Franklin County on schedule. PCS currently has three location in Franklin County, (1) Court Street; (2) Maple Avenue; and (3) Church Street. All services will be located under one roof when the new building is completed. The new building is located at the corner of Main Street and Technology Drive in Rocky Mount. The anticipated opening date is Spring 2008.

### **III. Regional Advocate's Report – Sherry Miles**

- a. Sharon Shepherd was not interviewed as a potential committee member due to the lack of a quorum. Sherry reported that she has sent an application to Nancy Davis to complete for committee membership. A tentative meeting was scheduled for Wednesday, August 15, to interview these potential members. Becky will make calls to see if she can get a quorum present. Sherry will not be available but will call Stanley Cousins at Southern Virginia to see if he would be available if Becky can get a quorum. If this is not possible, she will schedule another date.
- b. Sherry distributed copies of the spring and summer editions of Human Writes, the

State Human Rights Committee Newsletter. The SHRC has asked for feedback on the newsletter and Sherry encouraged committee members to respond if they had any ideas that they would like to share.

c. FOIA Training – Sherry distributed a handout and provided the following training on the Virginia Freedom of Information Act as it pertains to the LHRC:

- A draft copy of minutes must be posted within 10 business days
- Approved minutes must indicate so within three business days
- Scheduled meetings must be posted along with a yearly meeting schedule
- Meetings must be open to the public
- Closed meetings must be held to discuss behavioral plans and to interview potential new LHRC members

d. Sherry reported that the revised Human Rights Regulations have been approved by the governor and will be effective September 20. “Blue Books” will not be available for a couple of months. She advised that the deadline for having Human Rights Policies updated will be in January 2008. Changes in the regulations are Significant enough to require that plans will probably have to be rewritten to allow for new regulations. A letter will be sent to each affiliate explaining the changes.

e. The SHRC training will be held in Richmond on September 13-14 at the Koger Center. This training is for LHRC committee members. Becky recently sent out information about the training and will assist LHRC in making arrangements should they decide to go. Committee members should let Becky know by August 21 if they want to go. A DVD will be made for affiliates to assist them in training their staff on the new regulations.

f. Sherry reported that she has not had any recent complaints in our region to investigation. This is a sign that everyone is doing a good job.

#### **IV. Recruitment**

Sherry reported that we still have two slots open on the LHRC. Becky reported that she has received checks from all the affiliate assessments except one, Wall Residences. A second notice has been sent.

#### **VI. Affiliation Request – Family Preservation Services**

##### **Affiliate Reports:**

1. Peggy Tunnell reported that Life Point, the company that now owns both the Martinsville and Danville hospitals, was considering moving all psychiatric services to the Danville hospital; however, a decision was recently made that services would continue to be available at Martinsville.
2. Becky received an email from Ashley Callahan of Didlake reporting that they have been open two years and have had no complaints. She has also met with PCS representatives and completed a presentation for their staff.

#### **UPCOMING MEETING DATES:**

Tuesday, November 6, 2007, 4:00 p.m. – 24 Clay Street

Respectfully submitted by:

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Dr. James E. Rountree, Sr.